



Thursday, 15 Jan 2015
Heritage Commission Conference Room
237 Atlantic Avenue

Present:

Jane Currivan,
Donna Etela, Chair
Jane Robie
Cynthia Swank

Alternate: Tibbie Field

Absent: Carolyn Brooks, Paul Cuetara, Jeff Hillier, Jim Maggiore, Nancy Monaghan

1. Call to Order at 9:37AM. Designation of voting Field for Cuetara.
2. Treasurer's Report. \$950 is in the operating budget; Heritage Fund has a balance of \$4859.04.
3. Approval of Minutes. December 18, 2014 regular meeting and January 8, 2015 work session minutes were approved.
4. Old Business
Attic Finds - Alethoscope, etc. Swank had distributed list of possible organizations and individuals to contact *re* sale of the Alethoscope and a draft notice of sale. Once the notice is finalized and photographs taken, Swank will distribute to those on the list, starting with a private collector in Minnesota.

Skinner's in Boston and Ron Bourgeault in Portsmouth were suggested as additional possibilities. Currivan will ask at Skinner's this week; she also has a contact at the Italian cultural ministry. Swank sent the object conservator's description and photos to members during the meeting.

Rails to Trails update. Nothing to report as Cuetara not present. Next meeting of the Committee is January 22.

Centennial Hall update. Marcy McCann, Etela & Swank will meet with Peter Michaud of the Division of Historical Resources at the Hall on Monday at 10 am.

Town Campus Facilities. Nothing to report as Maggiore not present.

Survey Workshop 1/08/2015/next steps. Maggiore's and Cuetara's absences limited discussion. Members present thought Casey Maggiore might first break out the spreadsheet by tax map. Print copies of each tax map must be made, dimensions not determined. Based upon communications between Planning / Zoning Administrator Wendy Chase and Rockingham Planning Commission, it seems likely the Heritage Commission will be relying upon Rockingham Planning Commission and James Verra for any GIS work. A field trip to the RPC to talk about the project may be appropriate. Etela, Field, Robie and Swank will meet Thursday, January 22 at 9:30AM to revise the DHR's individual inventory form to use for the area survey.

Stone Building- Conference Room Files. Upon a motion by Currivan, seconded by Robie, members unanimously approved the purchase of a three drawer 42 inch wide steel lateral file cabinet and a 72 inch, 36 inch wide steel supply cabinet not to exceed the total sum of \$1000 and to be paid out of Citizens Bank Fund #33.

The two pieces of equipment will fit side by side on the west side of the room flush with the wall and counter. The two vertical file cabinets will be removed and the Commission's records moved to the lateral file cabinet. The supply cabinet will be used for the Commission's publications, supplies, and, if possible, donated materials not yet processed.

Etela received approval to replace the current counter top with a wood counter stained to match the building's woodwork. It will not extend into the room as the current one does; there will be antique brackets on the lobby side. The materials and work will be done at no cost to the Town or Commission.

PR/Citizens Committee. Victoria Kilroy and Anne Ambrogi are the co-chairs. The fact sheet and website <http://www.ourtownourfuturenh.org> were shown to members. The Committee is seeking money, and people to make phone calls, have signs on their lawns, hold a sign on election day, and write letters to the editor.
[Currivan left 10:47AM]

Action Items. None

5. New Business

Demo Review possibility. 146 Post Road is a potential property.

6. Next Meeting Date & Time. February 19 at 9:30 is the next regular meeting.

7. Adjournment 10:58AM

Cynthia G. Swank
Recording Secretary